

In-State Court Reporter Attendance Invoice/ Voucher Cover

Name of Court Reporter _____
 Firm Name Official Reporting Services, LLC
 Remittance Address 524 South Andrews Ave # 302 N
Ft. Lauderdale, FL 33301
 Court-Appointed Attorney _____
 Florida Bar Number _____
 Attorney Ordering Transcript(s) _____

Invoice Number _____
 Tax ID Number 20-5849842
 Case Number _____
 Case Caption _____
 County & Circuit _____

Total Invoice Amount	\$
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Order Information:			
<input type="checkbox"/> Transcript	<input type="checkbox"/> Expedited	Reason expedited: _____	
<input type="checkbox"/> CNA (Certification of Non-Attendance):	Number 	X Rate 	= \$
(1 CNA per Witness)			

Deposition Information:		Service Date ____/____/____	
Per Diem Rate:	<input type="checkbox"/> Half Day <input type="checkbox"/> Full Day	Rate	\$
Hourly Rate:	Start Time ____:____ End Time ____:____	Rate	\$
Number of Witnesses Deposed		Name of Witness(s) _____	
<input type="checkbox"/> Invoice Attached			

Court Reporter Certification

I certify that I was authorized to attend the deposition; that the amounts reflected on the invoice are true and accurate charges; and that the work in connection herewith was actually performed.

 Court Reporter Signature (Blue Ink) Date

 Court Reporter Printed Name
954-467-8204
 Phone Number

Attendance Certification

I hereby certify that the services provided by the above named court reporting firm were necessary and useful in the representation of the above named defendant who is indigent. I further certify that the reported time, rate, and names of witnesses are true and accurate.

 Court-Appointed Attorney or Ordering Attorney Signature Date
 (Blue Ink)

 Attorney Printed Name

 Bar Number

 Phone Number

JAC Date Stamp

IMPORTANT: Original Signatures required, JAC will not accept copies or facsimiles of this form.
Attendances at court hearings are paid by Court Administration.
NOTE: JAC will pay for original and up to 1 copy for all transcripts except appeal transcripts, where original and up to 2 copies are allowed unless restricted by Indigent Services Committee in the circuit in which you were appointed.